

**CLINICAL COMMISSIONING GROUP BOARD**

**FRIDAY 24 APRIL 2015, 9.30 AM UNTIL 12.00 NOON**

**THE BOARDROOM, WILBERFORCE COURT, ALFRED GELDER STREET,**

**HULL, HU1 1UY**

**Part 1**

| **Item no** | **Item** | **Led by** | **Action required** | **Enclosure / Verbal** | **Time** |
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| **1.** | **Patient Story – Intergenerational Choir** | Chair | For Information | Video /Enclosure | 9.30 am |
| **2.** | **Apologies for absence** | Chair | To Note | Verbal | 9.40 am |
| **3.** | **Minutes of the Previous Meeting held on 27 March 2015.**    *To approve as a true and correct record and to authorise the Chair to sign them as such* | Chair | To Approve | Enclosure | 9.42 am |
| **4.** | **Matters Arising from the Minutes of 27 March 2015.**  *In accordance with the CCG’s Constitution and Standards of Business Conduct, no discussion shall take place upon the Minutes expect upon their accuracy or where the Chair considers discussion appropriate*  Action List (Enclosed) | Chair | To Consider | Enclosure | 9.44 am |
| **5.** | **Notification of Any Other Business**  *Any proposed item to be taken under Any Other Business must be raised and, subsequently approved, at least 24 hours in advance of the meeting by the Chair.*  *Any approved items of Any Other Business to be discussed at item 11.4* | Chair | To Note | Verbal | 9.46 am |
| **6.** | **Governance** | | | | |
| **6.1** | **Declarations of Interest**  *In relation to any item on the agenda of the meeting members are reminded of the need to declare:*   1. *any interests which are relevant or material to the CCG;* 2. *any changes in interest previously declared; or* 3. *any pecuniary interest (direct or indirect) on any item on the agenda. Any declaration of interest should be brought to the attention of the Chair in advance of the meeting or as soon as they become apparent in the meeting. For any interest declared the minutes of the meeting must record:* 4. *the name of the person declaring the interest;* 5. *the agenda item number to which the interest relate;* 6. *the nature of the interest;* 7. *be declared under this section and at the top of the agenda item which it relates too;* | Chair | To Note | Verbal | 9.48 am |
| **6.2** | **Gifts and Hospitality**  *Members are reminded of the need to declare the offer and acceptance/refusal of gifts or hospitality in the CCG’s public register.*  ***There have been no declarations since the last meeting.*** | Chair | To Note | Verbal | 9.50 am |
| **6.3** | **Risk and Board Assurance Framework End of Year Report** | Director of Quality and Clinical Governance / Executive Nurse | To Note | Enclosure | 9.55 am |
| **7.** | **Quality and Performance** | | | | |
| **7.1** | **Business Intelligence Report**  **(including contracts, finance & performance)** | Chief Finance Officer | To Note | Enclosure | 10.05 am |
| **7.2** | **Annual Accounts Report** | Chief Finance Officer | To Approve | Tabled | 10.20 am |
| **7.3** | **Annual Governance Statement** | Associate Director of Corporate Affairs | To Approve | Enclosure | 10.45 am |
| **7.4** | **Research and Development Annual Report** | Director of Quality and Clinical Governance  /Executive Nurse | To Note | Enclosure | 10.55 am |
| **8.** | **Strategy** | | | | |
| **8.1** | **Hull 2020** | Chief Officer | To Note | Verbal | 11.05 am |
| **8.2** | **Operational Plan 2015/16** | Director of Commissioning and Partnerships | To Approve | Enclosure | 11.10 am |
| **9.** | **Standing Items** | | | | |
|  | ***No items received.*** |  |  |  |  |
| **10.** | **Reports for Information only** | | | | |
| **10.1** | **Use of Seal between 21 January and 15 April 2015**  *There have been no sealing of documents within this period.* | Chair | To Note | Verbal | 11.40 am |
| **10.2** | **Quality & Performance Committee Approved Minutes – 26 February 2015** | Chair of the Quality and Performance Committee | To Note | Enclosure | 11.42 am |
| **11.** | **General** | | | | |
| **11.1** | **Policies**   * Lone Worker Policy | Chief Finance Officer | For Information | Enclosure | 11.44 am |
| **11.2** | **Hull and East Riding Francis 2 stakeholder board putting patients first board and summary** | Director of Quality and Clinical Governance. Executive/Nurse | For Information | Enclosure | 11.55 am |
| **11.3** | **Any Other Business** | Chair | To Note | Verbal | 11.59 am |
| **11.4** | **Date and time of next meeting:**  The next meeting will be held on **Friday 22 May 2015** at 9.30 am in the Boardroom at Wilberforce Court, Alfred Gelder Street, Hull, HU1 1UY. | | | | |